

## General Meetings Mailbox FAQs

*Registration to the Spring/Annual Meetings at the IMF and WB are by invitation only. The IMF accepts applications under one of the following categories: Delegates, Guests, and Press. To enter the Meetings campus, all registered participants must display a badge issued for the Meetings that they are registered to attend. More information on how to register, and Meetings badge collection etc., is set out in these FAQs.*

### **Q: How do I register for the Meetings?**

A: IMF Meetings Registration: <https://www.imfconnect.org/content/imf/en/meetings/AM24/Registration.html>.

### **Q: How do I obtain general information about the Meetings and the full schedule?**

A: Please visit <https://www.imfconnect.org/content/imf/en/meetings/AM24.html> for general information and [full schedule](#).

### **Q: When will I receive a confirmation that I am registered for the Meetings?**

A: For all categories of applicant, the application clearance process may take about 10 business days (approximately two weeks) from the date of submission. Please wait to follow-up on the status of your application until this period has elapsed. If you have additional questions about Delegate registration, please forward your inquiries to [meetingsregistration@imf.org](mailto:meetingsregistration@imf.org).

### **Q: What is the location and operating schedule of the Registration Badging Desk?**

Address: World Bank I Building (1850 I Street N.W., Washington, D.C., USA, 20433)

#### Hours of Operation:

Sunday, October 20, 2024:	12:00 pm to 5:00 pm
Monday, October 21, 2024:	7:00 am to 5:30 pm
Tuesday to Friday, October 22-25, 2024:	8:00 am to 5:30 pm
Saturday, October 26, 2024:	8:00 am to 12:00 pm
<i>(Saturday hours subject to change)</i>	

### **Q: What documentation do I need to bring to pick up my Guest/Press/Observer badge?**

A: All confirmed Guests, Press, and Observers should bring the following documents:

- Confirmation email with QR code (Printed or saved on your mobile device)
- Official photo identification (either a national passport or driver's license)
- (Press only) Valid Media Credentials (with photo) or Assignment letter from your media organization

Identification documents should be in-hand and ready for review when you arrive at the registration office.

Delegates will need to confirm with the Office of Executive Director on when and where they may pick up their meetings badges.

**Q: I have issues with my IMF Connect account. Can you help?**

A: Yes, please reach out to our support team at [IMFConnectSupport@imf.org](mailto:IMFConnectSupport@imf.org).

**Q: Can I obtain a copy of the participants directory or participant guide for the Meetings?**

A: Yes, please ensure that you are signed in on IMF Connect and then visit the [Meetings Homepage](#) and [Participant Guide](#).

**Q: As a Fund Retiree, can I access the Meetings?**

A: Yes. Fund Retirees may present their Retiree Badge to access the Meetings campus.

**Q: Could you help me with paying for my attendance for the upcoming Meetings?**

A: Please note that the IMF does not provide financial assistance to support participation in the upcoming Meetings. There is no registration fee to attend the Spring and Annual Meetings. All participants are responsible for their own airline tickets, visa application fees, lodging or hotel accommodations, and personal expenses.

**Delegate FAQs**

**Q: How do I register as an Official Delegate?**

A: Official Delegates are governmental officials of the member countries of the IMF. Delegates will be registered by their government agency via their respective Office of the Executive Director (OED). You do not need to submit any additional registration application. You should receive an email titled “Registration Confirmation” within two weeks of your agency’s submission of its delegate list of the Office of Executive Director at the Fund. Once confirmed, delegates will need to confirm with the Fund OED on when and where to collect their meetings badge at the Meetings venue.

**Observer / CSO FAQs**

**Q: Can I attend the Meetings as an Observer?**

A: Observers are representatives of international, regional, and economic organizations that have been pre-approved and invited by the IMF and the World Bank. If you have any questions about Observer registration, please email [observerregistration@worldbank.org](mailto:observerregistration@worldbank.org).

**Q: How do I register as part of a Civil Society Organizations or Parliamentarians?**

A: Civil Society Organizations (CSOs) include non-governmental organizations, community groups, labor unions, indigenous peoples’ movements, faith-based organizations, professional associations, foundations, think tanks, charitable organizations, and other not-for-profit organizations. Parliamentarians include Members of Parliament and Senators.

CSO and Parliamentarians will be registered through the World Bank:

<https://registration.worldbank.org/profile/66064>. Please email [csoregistration@worldbank.org](mailto:csoregistration@worldbank.org) directly to inquire

if you have any other questions about whether your organization is a recognized CSO, or if you have other questions about your application.

### **Press FAQs**

**Q: I registered as Press and am still awaiting confirmation of my application; how should I proceed?**

A: Members of the Press are required to upload valid press credentials (issued by national/local authorities or an assignment letter from a specific news organization/publication) with your application. Press should use their official email address in their application (**we cannot accept personal email addresses**). The application clearance process may take about 10 business days (approximately two weeks) from the date of submission for Press. Please wait to follow-up on the status of your application until this period has elapsed. If it has been more than two weeks since your submission, you may follow-up on your application by emailing [Meetingspress@imf.org](mailto:Meetingspress@imf.org).

**Q: Where do press register and when does registration close?**

A: Press registration will remain open through Saturday, October 26, 2024 afternoon Washington, D.C. time.

**Q: What documents are required to register as Press?**

A: To be accredited, you must include the following in your registration:

1. Personal Image (Passport style); and
- 2a. Valid press credentials (with expiration date) issued by national or local authorities; OR
- 2b. All freelancers, including photographers, must provide a valid assignment letter from a media

**Q: I received a request for more information and have uploaded the required documentation. When will I receive my accreditation to attend the Meetings?**

A: To be accredited, you must include the following in your registration:

1. Personal Image (Passport style);
- 2a. Valid press credentials (with expiration date) issued by national or local authorities; OR
- 2b. All freelancers, including photographers, must provide a valid assignment letter from a media organization, or publication, is required. Photographic agencies must provide clear evidence from a client news organization or publication.

The application clearance process may take up to 5 business days after the resubmission of your application. Please wait to follow-up on the status of your application until this period has elapsed. If it has been more than 5 business days since your submission, you may follow-up on your application by emailing [Meetingspress@imf.org](mailto:Meetingspress@imf.org).

## **Guest FAQs**

### **Q: Can I attend the Meetings as a Guest?**

A: Guests are typically from the private sector or academia or government officials attending the meetings in their personal (unofficial) capacity. If you wish to register as a Guest to the Meetings, your application will be reviewed by the Office of Executive Director (OED) representing the country in which your organization is located. Since the clearance process may take up to two weeks, applicants for registration as Guests should register as soon as possible.

Guest accreditation is individual only and not transferrable to any other person representing your organization.

To follow-up on the status of your request (if it has been more than 2 weeks since you applied), please email [IMFGuests@imf.org](mailto:IMFGuests@imf.org).

### **Q: I am a university student. Can I register to attend the Meetings?**

A: University students may apply to attend the Meetings under the Guest category. Students must attach an endorsement letter from the Head of Department or Vice Chancellor of the University confirming enrolment status in the University and stating academic interest. Please upload this letter to your record so that we may proceed with your registration. Students should use their university-issued email address in their application (we do not accept personal email addresses).  
organization, or publication, is required. Photographic agencies must provide clear evidence from a client news organization or publication.

### **Q: What is the status of my Guest application?**

A: Please note that the Guest request is still in process. Once the Guest's application is cleared, you will be registered and will receive a registration confirmation letter by email. The Guest registration team will send you an email if they need more information.

### **Q: When does Guest registration close?**

A: Guest registration will remain open through Friday, October 11, 2024.

### **Q: Once Guest registration closes, will I still be able to register?**

A: We regret to inform you that after Guest Registration closes on Friday, October 11, 2024, we will be unable to accommodate any new requests at this time.

### **Q: I really need to register (even though Guest registration closed on October 11th) as I have confirmed meetings. How can I get a badge?**

A: Please note that once Guest registration for the 2024 Annual Meetings, we are unable to add, switch, or replace any guest registrations at this time. However, if you have confirmed meetings with either members of official delegations or with IMF staff, please send us the details (name, date, time and venue) and we will add you to our registration system, after confirming the information you send us with the relevant party.

Please provide the following information for each Guest to be registered should they meet the conditions above, in addition to a photo:

Full Name / Business Email / Title / Organization Name / Address Company / Nationality

We cannot guarantee that the clearance process will be completed prior to any scheduled meetings.

**Q: Can I use my personal email address for my Guest application?**

A: Unfortunately, we cannot process Guest registration applications with a personal/general email. Please provide a unique business email that indicates your affiliation with your organization. If you do not have a business email, please provide the business website of the organization to which you are affiliated. Please provide the needed information as soon as possible. If you need more information, please email us at: [IMFGuests@imf.org](mailto:IMFGuests@imf.org)